

Job Description

Job Title: Pre-Installation Officer

Location: Home/ Field Based, Oxfordshire

Department: Installations & Maintenance

Position Reports To: Pre-Installation Manager

Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 250 employees and is pursuing ambitious growth plans.

Purpose of the job

Reporting into the Pre- Installation Manager, the Pre-Installation Officer is responsible for the Gigaclear's Pre- Installation works and newly built network acceptance.

Key Accountability & Responsibilities

- Quality check Service Provision activity, delivered by Field Service Suppliers
- Help to collate data for network build issues resolution job packs
- Planning and overseeing resolution of pre-installation network build issues
- Liaise with Landowners to support the Wayleave team
- Verify As-Built reports
- Ensure that Field Service Suppliers adhere to statutory legislation and installation standards
- On-Site coordination of FTTH network fixes and civils works
- Coordination of civils and splicing teams where required
- Understand and challenge Method Statements and Risk Assessments

Knowledge & Skills

- Fundamental knowledge of telecoms networks and fibre optic networks in particular
- Knowledge of hand tools and equipment used in telecoms installations and construction
- Good knowledge of fibre optic termination, installation and testing equipment
- Excavation and reinstatement
- Monitoring signing, lighting and guarding
- Oversee auditing of civils crews
- Knowledge of HAUC legislation
- Understanding of CDM
- Document control of Inspection Reports
- Understanding of reviewing Method Statements and Risk Assessments

Qualifications & Accreditations

NRSWA Qualified

Our Values

- We are effective and passionate in what we do
- We are speedy and responsive to colleagues and customers
- We are clear and open with all
- We deliver a transformational experience
- We are in a shared endeavour and will succeed together

This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.