

Job Description

Job Title: Commercial Finance Analyst **Location: Office based**

Department: Commercial Finance **Position Reports To: Commercial Finance Manager**

Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 250 employees and is pursuing ambitious growth plans.

Purpose of the job

Working in a small team within a rapidly growing company, the successful applicant will be required to take on responsibility for reporting to all the Customers on our BDUK sponsored projects. Cashflow forecasts for when subsidy will be received and the management of the claim process. The applicant will also be required to complete ad-hoc activities that require commercial finance analysis.

Key Accountability & Responsibilities

- Managing the financial claims for project milestones
- Complete monthly cashflow forecast for subsidy claims
- Provide financial analysis on new projects
- Setup and monitor new reports on qualifying operating expenditure
- Provide financial analysis on Suppliers and supplier performance
- Present monthly financial information to our customers including
 - Qualifying Capital Expenditure
 - Qualifying Operational Expenditure
- Create new reports for internal and external customers
- Provide cover for other team members

Knowledge & Skills

- Advanced Excel knowledge
- Strong financial analysis skills
- Proven attention to detail
- Demonstrated experience of being able to prioritize work load to ensure internal and external customer expectations are met in a timely manner
- Someone who can use their initiative to take work on and provide solutions to problems

Qualifications & Accreditations

- Newly Qualified or Final Exam CIMA, ACCA
- Experience of project accounting
- Contract Management
- Construction or Infrastructure background would be beneficial
- Working with external customers

Our Values

- We are effective and passionate in what we do
- We are speedy and responsive to colleagues and customers
- We are clear and open with all
- We deliver a transformational experience
- We are in a shared endeavour and will succeed together

This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.