

## Job Description

**Job Title: Civils Inspector**

**Location: Home/ Field Based**

**Department: Operational Excellence**

**Position Reports To: Streetworks Manager**

### Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 250 employees and is pursuing ambitious growth plans.

### Purpose of the job

The Civils Inspector will have daily communications with Gigaclear's Delivery Managers and is responsible for Health & Safety and build Quality of Gigaclear's Ultrafast Fibre Network.

### Key Accountability & Responsibilities

- Conduct site safety checks to ensure all subcontractor signing and guarding and traffic management in general is appropriate and as per NRSWA spec.
- Instruct contractor crews on appropriate signing and guarding as necessary.
- Complete joint site inspection to assess visual quality of civils work.
- Conduct compaction tests as per specification to gauge the absolute level of compaction.
- Coach crews on appropriate civils methods to ensure that build quality is maintained.
- Ensure all civils work is as per all relevant HAUC standards.
- Oversee core test regime and document findings with recommendations as required.
- Liaise with local communities to ensure build programme progresses smoothly and with minimum disruption.
- Conduct site surveys to assist initial design process.
- Ensure construction phase plans and Health and Safety files in place and being adhered to.
- Assist Delivery Managers to walk routes with subcontractor to ensure work is completed to the correct standard.

### Knowledge & Skills

- Excavation and reinstatement.
- Monitoring signing, lighting and guarding.
- Auditing of civils crews.
- Strong knowledge of HAUC legislation.

- Strong understanding of CDM.
- Microsoft Office Tools including
  - Excel
  - Word
  - Office 365
  - Outlook
- Computer literate – including the use of tablets to generate Inspection Reports.
- Document control of Inspection Reports.
- Excellent verbal skills.
- Strong understanding of reviewing Method Statements and Risk Assessments.
- Effective leader with strong communication skills.
- Adaptable, efficient and calm under pressure.
- A keen eye for detail.
- Able to work both out in the field and communicate well in an office environment.
- Able to deal with on-site disputes fairly with full control.
- Sensitive approach to dealing with members of the public.

### **Qualifications & Accreditations**

We are looking for a NRSWA Qualified Supervisor and graduate level candidates with seven years or more experience in supervising street works including:

- Controlling and inspecting dig H&S.
- Inspecting Civils reinstatement quality.
- Telecommunications fibre rollout.

### **Our Values**

- We are effective and passionate in what we do
- We are speedy and responsive to colleagues and customers
- We are clear and open with all
- We deliver a transformational experience
- We are in a shared endeavour and will succeed together

*This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.*