

Job Description

Job Title: Build Supervisor

Location: Home based

Department: Delivery

Position Reports To: Delivery Manager

Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 250 employees and is pursuing ambitious growth plans.

Role

Reporting to the Delivery Manager, the Build Supervisor will be responsible for a variety of tasks to support the Delivery Manager in the deployment of a quality FTTP network. The Build Supervisor will be responsible for ensuring appropriate actions are taken with contractors, ensuring compliance across the board to the SROH, NJUG guidelines and HAUC spec. The Build Supervisor will be the single point of contact on all quality and build related issues and will take full ownership throughout build with the Delivery Managers support.

Key responsibilities:

- Monitoring supplier partner coring programme
- stakeholder management and engagement with the Highways Authority
- Good communication skills and ability to build rapport with multiple stakeholders is essential.
- Customer facing with regular interactions with members of the public through management of any customer complaints on the ground.
- Responsibility for assurance across quality and Health & Safety standards to ensure they are being applied by the contractor
- Quality compliance throughout the delivery process, ensuring quality is in place and maintained during delivery.
- Regular inspections of the contractor's quality assurance processes
- Ensuring site supervisor to gang ratio is correct.
- Ensuring adequate sample inspections for submitted and agreed milestones are taken across the build to ensure build measurements correlate to invoice submissions as required by Delivery Manager
- Produce reports in a prescribed format applicable to defined format.
- Produce and manager snagging lists through to completion
- Assist in delivery of build programme

Knowledge & Skills

- Delivery Management
 - Delivering to pre-defined project schedules
 - Subcontractor management in the field (both Civils and Fibre)
 - Good understanding of wayleaves
 - Measuring build progress
 - Resolving on-site issues
 - Customer issue management
 - Local authority stakeholder management
- Civils
 - Civils Supervision
 - Civils auditing
 - NRSWA (all modules)
 - Noticing, Permits and Road Closures
 - Record Measures
 - Awareness of Traffic Management setup as required by the red book
 - Core Testing & Trial Holes
 - Understand and interpret risk assessments & method statements
 - Have an awareness of Construction Design Management Regulations

Experience & Qualifications

The right candidate will need experience in the following:

- Strong delivery management background
- Strong network build management background
- Good understanding of fibre-based telecommunications – FTTH, FTTx
- Background in Civils digs including the management of noticing, trenching and reinstatement works
- Working with local council authorities
- NRSWA accreditation (all modules)

Our Values

- We are effective and passionate in what we do
- We are speedy and responsive to colleagues and customers
- We are clear and open with all
- We deliver a transformational experience
- We are in a shared endeavour and will succeed together

This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.